



केन्द्रीय विद्यालय, नरिमेडु, मद्रै - 625002  
केंद्रीय विद्यालय, नारिमेडू, मद्रै - 625002

**KENDRIYA VIDYALAYA, Narimedu, MADURAI-625002**  
(Under the Ministry of HRD, Govt of India)

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F.No.C-14/KVIMDU/2020-21/

DATE: 24-03-2021

**COMMITTEES FOR THE ACADEMIC YEAR 2021-22**

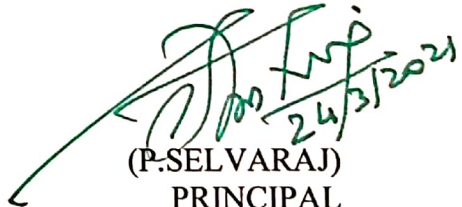
All the staff members are requested to note the duties and responsibilities bestowed on them and they are expected to discharge their duties and responsibilities assigned to them in a befitting manner during the academic year 2021-22.

Admission Committee	1. Mrs. P.Ramalakshmi, PGT (Maths) In-Charge 2. Ms. Ashita Saxena, PGT (Comp. Sc.) 3. Ms. Satish Kumar Bairwa, TGT (Hin) 4. Mr. G. S. Murugan, HM 5. Mr. Vijay Raghav Singh, TGT (SSt) 6. Mr. N.Venkatesan, PRT 7. Ms. Priyanka, PRT 8. Mr. Mukesh Kumar, PRT 9. Mr. Sartale Dnyaneswar Ashok
Examination (Sr. Sec. & Sec.) – Internal	1. Mrs. K. V. Kamala, PGT (Maths) In-Charge 2. PGT (Comp. Sc.) – Cont. 3. Mrs. R. Kothaimani, TGT (Maths) 4. Mr. Nikita Tapre, TGT (Hin) 5. Mr. Dev Ratan, TGT (SSt)
Examination (Primary)	1. Ms. S. Gopalakrishnan, PRT In-Charge 2. Mr. Sartale Dnyaneswar Ashok, PRT 3. Mr. Rakesh Kumar Bunkar, PRT 4. Ms. Manisha Meena, PRT
External Examinations (Except NIOS) & CBSE	1. Mr. P. Seenivasan, PGT(Phy) In-Charge 2. Ms. K V Kamala, PGT (Maths) 3. Mrs. C. Shanthi, PRT
Time Table Committee (Sr. Sec. & Sec.)	1. Mrs. V. Gowri, PGT (Che) In-Charge 2. Mr. Vijay Raghav Singh, TGT (SSt.) 3. Mr. Mahesh Kumar, TGT(AE)
Time Table Committee (Primary)	1. Mr. Thummadapu Ramakrishna, PRT In-Charge 2. Mr Mukesh Kumar, PRT 3. PRT (Cont.)
CCA – (Sr. Sec. & Sec.)	1. Mrs. K.Florence, PGT (Bio) Co-ordinator 2. Mr. B. Arikumar, TGT (Maths) 3. Ms. Pooja, TGT (Hin)
CCA – (Primary)	1. Mr. Naveen Kumar Girho, PRT Co-ordinator 2. Mrs. Vandana, PRT

Website Updating Committee	1. Ms. Ashita Saxsena, PGT (CS) In-Charge 2. PGT (CS) – Cont. 3. Mr. Mahesh Kumar, TGT(AE) 4. Comp. Instructor - Secondary 5. Computer Instructor – Primary
Vidyalaya Maintenance and Repair (Except Furniture)	1. Mr. R. Narayanan, TGT (WE) In-Charge 2. Mr. P. Sivakumar, PGT(Bio) 3. Mr. D. S. Sudharsana Narayanan, TGT(Eng.) 4. Mr. Mahendra, PRT 5. Mr. Sartale Dnyaneshwar Ashok, PRT
Vidyalaya Maintenance and Repair – (Furniture)	1. Dr. C. Selvaraj, PGT (Eco) In-Charge 2. Mr. T. Velu, PGT (Che) 3. Mr. Deshraj Meena, TGT(Hin) 4. Mrs. C. Shanthi, PRT 5. Mr. Mahendra, PRT 6. Mr. Vandana, PRT
Discipline Committee	1. Mrs. P. Ramalakshmi, PGT (Phy) In-Charge 2. Mr. M. Kalidass, PGT(His) 3. Mr. S Malaichamy, TGT (P&HE) 4. Mr S. Gopalakrishnan, PRT 5. Mrs. C. Shanthi, PRT 6. School Captain 7. School Captain
Monitoring Committee for Remedial Classes	1. Dr. C. Selvaraj, PGT(Eco) 2. Mr. P. Sivakumar, PGT (Bio)
Medical check-up, First Aid and SBSB	1. Mr. S. Malaichamy, TGT (P& HE) In-charge 2. Mr. R Narayanan, TGT (WE) 3. Mr. Sartale Dnyaneshwar Ashok, PRT 4. Nurse – Cont.
Monitoring of Conservancy Services	1. Mr. T. Velu, PGT(Chem.) In-Charge 2. Mrs. P. Latha, PGT(Phy) 3. Mr. K. Ganapathy Sankara Subramanian, TGT(SSt) 4. Mr. N. Venkatesan, PRT 5. Mr. P. Madhusudhanan, PRT(Music) 6. Mrs. Aanchal Nigam, PRT 7. Mrs. Maneesha Meena, PRT
Watch and ward checking and attendance verification	1. Mr. P. Sivakumar, PGT (Bio) In-Charge 2. Dr. C. Selvaraj, PGT (Eco) 3. Mr. Vijay Raghav Singh, TGT(SSt.)
Beautification, Gardening, Monitoring and Related Documentation.	1. Mr. P. Sivakumar, PGT (Bio) In-charge 2. Mrs. K. Florence, PGT (Bio) 3. Mr. Mahesh Kumar, TGT (AE) 4. Mrs. Kalakoti Sahithya, TGT (Sci) 5. TGT (Sci) -1 – Cont.
Adventure/ Excursion/ Field trips/ Transport	1. Mr. B. Ari Kumar. TGT (Maths) In-charge 2. Mr. V. Raja Mohan, Librarian 3. Mrs. Roseline Gnanadeepam, TGT(Math) 4. Mr. N. Venkatesan, PRT

	5. Mrs. C. Shanthi, PRT
Uniform and late comers checking, maintaining records and follow up action	1. Mr. S. Malaichamy, TGT(P&HE) In-charge 2. All Coaching Staff including Yoga teacher 3. All Class Teachers & Monitors 4. NCC/ BS&G Students (Decided by TGT (P & HE) if required)
School Magazine	1. Mrs. T. S. Asha Devi, PGT(Eng) In-Charge 2. Mr. D. S. Sudharsana Narayanan, TGT(Eng) 3. Mr. Nikita Tapre, TGT(Hin) 4. TGT(SKT) -1 – Cont.
Teachers Diary and Student Diary	1. Mrs. K.V. Kamala, PGT(Maths) In-charge 2. Mr. G. S. Murugan, HM 3. Mr. Satish Kumar Bairwa, TGT (Hin) 4. TGT(SKT) – 2 - Cont.
NCC	1. Mr. G.S. Murugan, HM & ANO
Scouts & Guides	1. Mr. R. Narayanan, TGT(WE) – Scouts 2. Mrs. P. Ramalakshmi, PGT(Maths) – Guides 3. All Trained Scout Masters and Guide Captains
Cups and Bulbuls	1. Mr. N. Venkatesan, PRT – Cups 2. Ms Maneesha Meena, PRT – Bulbuls 3. All Trained Cup Masters and Flock Leaders
Notice Board/ Bulletin Board- Decoration and updating.	1. Mr. Mahesh Kumar, TGT(AE) In-Charge 2. Mr. T. S. Srinivasan, TGT(Eng) 3. Ms. Pooja, TGT (Hindi) 4. TGT (SKT) – 1 – Cont.
Guidance & Counselling	1. Mr. T. S. Srinivasan, TGT(Eng) In-Charge
AEP and ACP	1. Mr. B. Arikumar, TGT(Maths) In-Charge 2. Mr. T. S. Srinivasan, TGT(Eng) 3. Mr. Ganapathy S.S., TGT (S.Sc.) 4. Mrs. M. Devaki, TGT (Maths) 5. Mrs. Roseline Gnanadeepam, TGT(Maths)
Official Language	1. Mr. Deshraj Meena, TGT (Hin) In-Charge 2. Ms. Nikita Tapre, TGT (Hin) 3. Mrs. Pooja, TGT (Hin) 4. Mr. Satish Kumar Bairwa, TGT (Hin) 5. Mrs. K. K. Shanthi, JSA
Salary Verification – Regular Staff	1. Mrs. P. Ramalakshmi, PGT(Maths) 2. Mrs. R.Kothaimani, TGT (Maths)
Salary Verification – Contractual Staff	1. Mrs. V. Gowri, PGT (Che) 2. Mr. Mahesh Kumar, TGT (AE)
NIOS Examination	1. Mr. V. Rajamohan, Librarian In-Charge 2. Mr. P. Sivakumar, PGT(Bio)
External Competitive Exams for students	1. Mr. P. Sivakumar, PGT(Bio) In-Charge 2. Mrs. Kalatoti Sahithya, TGT (Sci.)

UBI Fee verification & Monitoring (Sr. Sec. & Sec.)	1. Ms. Ashita Saxsena, PGT (Comp. Sc.) In-Charge 2. PGT (CS) – Cont. 3. Computer Instructor (Sec.)
UBI Fee verification & Monitoring (Primary)	1. Mr. Naveen Kumar Girho, PRT In-Charge 2. Mr. Mukesh Kumar, PRT 3. Computer Instructor (Pri)
Condemnation of Articles/items & Preparation of final document	1. Mr. T. Velu, PGT (Chem) – In-Charge 2. Mr. P. Sivakumar, PGT (Bio)
Parent-Teacher meeting Co-ordination	1. Mrs. C. Shanthi, PRT – Primary 2. Mr. Naveen Kumar Girho, PRT 3. Mrs. K. V. Kamala, PGT (Maths) – Sec. & Sr. Sec. 4. Mrs. K. Florence, PGT (Bio)
EBSB	1. Mr. M. Kalidass, PGT (His) 2. Mr. K. Ganapathy S S, TGT (SSt) 3. Mr. Dev Ratan, TGT (SSt)
Subject Convenors	1. Mrs. T. S. Asha Devi, PGT (Eng) - English 2. Mr. Deshraj Meena, TGT (Hin) – Hindi & SKT 3. Mrs. P. Ramalakshmi, PGT (Maths) – Maths 4. Mrs. S. Latha, PGT (Phy) – All Science Subjects 5. Mr. M. Kalidass, PGT (His) – All Social Science Subjects.
Academic Committee	1. Mrs. K. V. Kamala, PGT (Maths) 2. Mr. P. Seenivasan, PGT (Phy) 3. Mrs. K. Florence, PGT (Bio) 4. Mr. K. Ganapathy S S., TGT (S.St.) 5. Mr. G. S. Murugan, HM 6. Mr. S. Gopalakrishnan, PRT

  
 24/3/2021  
 (P.SELVARAJ)  
 PRINCIPAL

प्राचार्य / PRINCIPAL  
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